

COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
February 1, 2022

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, February 1, 2022. Present: Councilmembers Cathey, Engebretsen, Freel, Gamroth, Johnson, Knell, Sutherland and Mayor Pacheco. Absent: Councilmember Pollock.

Moved by Councilmember Cathey, seconded by Councilmember Johnson, to, by minute action, excuse the absence of Councilmember Pollock. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco led the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Johnson, seconded by Vice Mayor Freel, to, by minute action, approve the minutes of the January 18, 2022, regular Council meeting, as published in the Casper-Star Tribune on January 29, 2022. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Engebretsen, seconded by Councilmember Sutherland, to, by minute action, approve the minutes of the January 18, 2022, executive session. Motion passed.

5. BILLS & CLAIMS

Moved by Councilmember Engebretsen, seconded by Vice Mayor Freel, to, by minute action, approve payment of the February 1, 2022, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 02/01/22		
AccntPckgng	Goods	48,984.00
AceHrdwr	Goods	23.64
Adecco	Services	696.00
Airgas	Goods	986.35
AllOutFireExt	Goods	55.00
Alsco	Services	1,805.94
AmrTech	Goods	42,593.04
Amrgs	Goods	405.23
ARCoF NC	Services	2,916.69
AT&T	Services	200.20
Atlas	Goods	47.22
BNelson	Reimb	28.86
BlkHillsEnrgy	Utilities	37,276.81
BlkmnPrpn	Goods	1,247.30
BobCatOfCspr	Goods	848.44
Boys&GirlsClub	Services	14,372.75
CHollinger	Reimb	150.00

CsprStrTrb	Services	772.46
CsprTire	Services	2,090.00
CntrlWyoRescueMission	Services	7,290.25
CntryLnk	Utilities	258.21
CH2MHill	Services	2,277.92
ChpmnVldz&Lnsng	Services	2,000.00
ChildDvlpmnt	Services	5,312.50
CtyCspr	Services	92,951.27
CommTech	Services	93.90
Cnvrgn	Goods	15,535.50
CPU	Goods	3,047.00
CrscntElctrc	Services	77.72
CrwnCnstretn	Services	59,821.50
CSCnsltng	Services	650.00
DNelson	Reimb	23.78
DKpnr	Services	29,484.00
DytnTrnsmsn	Services	4,164.26
DckrAuto	Goods	393.62
Dell	Goods	136.14
DnnsSply	Goods	173.60
DsrtMtn	Goods	40,031.35
EBecher	Reimb	240.50
EcnmcDvlpmnt	Services	109,336.50
EmrgncyMdcl	Services	3,600.00
EnrgyLabs	Services	1,814.00
EngnrngAssoc	Goods	75.00
FIB	Goods	229.00
FrmntMtr	Services	81,796.00
GCBldgSply	Services	2,156.22
GeosyntcCnsltnts	Services	3,809.49
GloblSpctrm	Services	4,451.00
GoodYrTire	Services	385.25
Gngr	Goods	661.76
GrtrWyoBB/BS	Services	6,061.13
GSGArchctr	Services	1,077.50
HDREngnrng	Services	15,607.66
HiTekComm	Services	215.00
Hollnd&Hart	Services	1,225.50
HonnenEquip	Services	1,464.11
HowrdSply	Goods	801.27
JWarne	Reimb	28.58
JTremel	Reimb	1,123.19
KPearson	Reimb	17.36
KStenhaus	Reimb	199.45
Kinsco	Goods	5,674.81

KnfRvr	Services	11,512.36
MBrattis	Reimb	961.68
MBurgardt	Reimb	50.00
MYates	Reimb	30.00
MercrHouse	Services	8,001.38
MLAuto	Services	234.00
MonsnIntrlSrv	Services	6,100.57
Motn&FlowCntrl	Goods	4,387.22
MtnStLitho	Services	138.87
MtnWstVltn	Services	4,500.00
MuniCode	Goods	303.84
Napa	Goods	116,487.47
Nckrsn	Services	420.14
Norco	Goods	751.51
NrthrnLights	Services	10,075.00
OvrHeadDr	Services	90.00
PstlPros	Services	5,333.41
Prntwrks	Services	350.00
Ricoh	Services	638.70
RvrOaksComm	Services	2,100.00
RckyMtnAirSltns	Goods	23.40
RckyMtnPwr	Utilities	176,927.01
RootrSwr	Services	728.27
RsnbrMN	Goods	280,986.00
SRaphial	Reimb	150.00
SlfHelpCntr	Services	13,748.75
SolidWstAssoc	Dues	223.00
SolsbryHill	Goods	16,470.59
SpareLabs	Services	750.00
StOfWyoNtry	Goods	60.00
StrlngInfosystms	Services	1,063.19
SummitElctrc	Goods	3,253.11
SummitFire	Services	345.25
ThomsonReutrs	Goods	848.74
33MileRd	Services	410.20
TopOffc	Goods	511.28
VrznWrks	Services	998.43
VRC	Services	82.74
WlbrnSlvn	Services	5,000.00
WstPlainsEngnrng	Services	2,000.00
WWCEngnrng	Services	5,840.90
WstrnWyoLock	Goods	160.00
WilliamsPorterDay	Services	38.00
WLCEngnrng	Services	4,800.88
WyoAsscOfWtrSystms	Reimb	395.00

WyDOT	Services	50.48
WyoMchnry	Services	1,107.60
WyoSteel&Rcylng	Goods	1,250.00
Xerox	Goods	221.87
YouthCrisisCntr	Services	17,452.50
Total		1,369,636.07

6. BRIGHT SPOT

Mayor Pacheco invited Chris Murray introduce Random Acts of Kindness Week. Mayor Pacheco then read the Proclamation. Mr. Murray then explained that this is a state-wide initiative and then shared what they were doing to further the cause and thanked Council for their support.

7. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing the Council were: Cathy Cywinski and Linda Smith from US Renal regarding Assist bus service issues for patients of dialysis services in Casper, WY.

8. ESTABLISH PUBLIC HEARING

Moved by Councilmember Johnson, seconded by Councilmember Engebretsen, to, by minute action: establish February 15, 2022, as the public hearing date for the consideration of adoption of the fiscal year 2022 budget amendment #2. Motion passed.

9.A PUBLIC HEARING - ORDINANCE

Mayor Pacheco opened the public hearing for the consideration of the ordinance amending section 1.16.010 – ward boundaries described.

City Attorney Henley entered two (2) exhibits: correspondence from John Henley to J. Carter Napier, dated January 10, 2022 and an affidavit of publication, as published in the Casper-Star Tribune, dated January 25, 2022. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving the ward boundaries, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 3-22  
AN ORDINANCE AMENDING SECTION 1.16.010 – WARD  
BOUNDARIES DESCRIBED – ELECTION DISTRICTS, OF  
THE CASPER MUNICIPAL CODE.

Vice Mayor Freel presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Gamroth. Motion passed.

9.B PUBLIC HEARING - MINUTE ACTION

Mayor Pacheco opened the public hearing for the consideration of the issuance of Resort Liquor License No. 1, to Peachtree Hospitality Management, LLC d/b/a Hilton Garden Inn, located at 1150 North Poplar.

City Attorney Henley entered four (4) exhibits: correspondence from Fleur Tremel, to J. Carter Napier, dated January 17, 2022; an affidavit of publication, as published in the Casper-Star Tribune, dated January 25, 2022; an affidavit of website publication, as published on the City of Casper website, dated January 18, 2022; and the liquor license application filed January 10, 2022. City Manager Napier provided a brief report.

There being no others to speak for or against the issues involving Resort Liquor License No. 1, the public hearing was closed.

Moved by Councilmember Johnson, seconded by Councilmember Engebretsen, to, by minute action, authorize the issuance of Resort Liquor License No. 1. Motion passed.

10. ORDINANCE— THIRD READING

Following ordinance read:

ORDINANCE NO. 1-22

AN ORDINANCE APPROVING A VACATION, REPLAT, SUBDIVISION AGREEMENT AND ZONE CHANGE TO CREATE THE EAGLE VALLEY SUBDIVISION IN THE CITY OF CASPER, WYOMING.

WHEREAS an application has been made to vacate and replat Tracts B, C, D and E of The Back Nine Addition to create the Eagle Valley Addition, located south of West 29th Street and east of Casper Mountain Road, and comprising 17.25 -acres, more or less; and,

WHEREAS an application has been made to rezone the proposed Eagle Valley Addition from R-2 (One Unit Residential) to R-3 (One to Four Unit Residential); and,

WHEREAS, a written subdivision agreement will be entered into with the City of Casper, which will be approved with the vacation/replat upon third reading of this ordinance; and,

WHEREAS, this vacation, platting and rezoning requires approval by ordinance following a public hearing; and,

WHEREAS, after a public hearing on November 18, 2021, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the vacation, replat, subdivision agreement and zone change requests; and,

WHEREAS, the governing body of the City of Casper finds that the above described zone change, vacation, replat and subdivision agreement should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The vacation and replat creating the Eagle Valley Addition is hereby approved.

SECTION 2:

The Eagle Valley Subdivision Agreement is hereby approved, and the Mayor is hereby authorized and directed to execute, and the City Clerk to attest said documents.

SECTION 3:

The zoning of the Eagle Valley Addition shall be R-3 (One to Four Unit Residential).

SECTION 4:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1<sup>st</sup> reading the 4<sup>th</sup> day of January, 2022.

PASSED on 2<sup>nd</sup> reading the 18<sup>th</sup> day of January, 2022.

PASSED, APPROVED, AND ADOPTED on 3<sup>rd</sup> and final reading the 1<sup>st</sup> day of February, 2022.

Councilmember Gamroth presented the foregoing ordinance for approval, on third reading. Seconded by Councilmember Sutherland. No citizens spoke on the ordinance, and there was no discussion or amendments. Vice Mayor Freel and Councilmember Engebretsen abstained. Motion passed.

11. ORDINANCE– SECOND READING

Following ordinance read:

ORDINANCE NO. 2-22

AN ORDINANCE APPROVING A ZONE CHANGE OF 104 AND 110 SOUTH BEVERLY STREET, COMPRISING PORTIONS OF LOTS 13, 14, AND A VACATED STRIP OF FORMER BEVERLY STREET RIGHT-OF-WAY, BLOCK 2, BEVERLY ADDITION SUBDIVISION IN THE CITY OF CASPER, WYOMING.

Councilmember Cathey presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Engebretsen. No citizens spoke on the ordinance, and there was no discussion by Council. Motion passed.

12. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 22-11

A RESOLUTION ACCEPTING A GRANT FROM THE WYOMING OFFICE OF HOMELAND SECURITY.

RESOLUTION NO. 22-12

A RESOLUTION ACCEPTING A GRANT FROM THE WYOMING OFFICE OF HOMELAND SECURITY.

RESOLUTION NO. 22-13

A RESOLUTION ACCEPTING A GRANT FROM THE WYOMING OFFICE OF HOMELAND SECURITY.

RESOLUTION NO. 22-14

A RESOLUTION RATIFYING THE ESTABLISHMENT AND CONTINUED FUNDING OF WYOSTAR AND WYOSTAR II STATE INVESTMENT POOL ACCOUNT.

RESOLUTION NO. 22-15

A RESOLUTION AUTHORIZING A TRANSPORTATION ALTERNATIVES PROGRAM AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE COLLEGE DRIVE MULTI -USE PATHWAY.

RESOLUTION NO. 22-16

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH JKC ENGINEERING, FOR DESIGN SERVICES FOR THE 2022 CASPER REGIONAL LANDFILL SURVEY, PROJECT NO. 22-001.

RESOLUTION NO. 22-17

A RESOLUTION AMENDING THE CITY OF CASPER STATEMENT OF INVESTMENT POLICY.

Councilmember Johnson presented the foregoing seven (7) resolutions for adoption. Seconded by Vice Mayor Freel. Motion passed.

13. MINUTE ACTION— CONSENT

Moved by Councilmember Engebretsen, seconded by Councilmember Gamroth, to, by consent minute action:

- 1) authorize the purchase of one (1) new pneumatic roller from Power Equipment, in the total amount of \$96,252, before trade;
- 2) authorize the purchase of one (1) new 4x4 pickup truck with a 5.5' bed, from Greiner Ford, in the total amount of \$31,864, before trade;
- 3) authorize the purchase of one (1) new truck chassis, from CMI Teco, in the total amount of \$99,503, before trade;
4. reject all bids received for the Casper Regional Landfill leachate collection & control system structure enclosures, project no. 19-061;
5. acknowledge receipt of financial interest disclosures from City Officials with public fund investment responsibility;
6. declare an inventory surplus of 975 biohazard bags in the City's emergency COVID supplies; and,
7. authorize \$148,639.89 reduction of debt owed accounts receivable balances, aged from 2020, from lease of 135 North Ash Street.

Motion passed.

14. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmember Gamroth updated Council on meetings and local events.

15. ADJOURN INTO EXECUTIVE SESSION

Mayor Pacheco noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, February 8, 2022, in the Council Chambers; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, February 15, 2022, in the Council Chambers.

At 6:41 p.m., it was moved Vice Mayor Freel, seconded by Councilmember Knell, to adjourn into executive session to discuss security, land, personnel, and potential litigation. Motion passed.

Moved by Councilmember Cathey to adjourn from executive session at 8:12 pm. Seconded by Vice Mayor Freel. Motion passed.

16. ADJOURNMENT

Moved by Councilmember Knell to adjourn from regular session at 8:12 pm. Seconded by Councilmember Sutherland. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Ray Pacheco  
Mayor